



NATIONALLY RECOGNISED
TRAINING

2021 PROSPECTUS



SCRIPTURE UNION QUEENSLAND RTO 30548



**Certificate IV
IN CHAPLAINCY AND
PASTORAL CARE**
CHC42315



SCRIPTURE UNION QUEENSLAND A member of the Scripture Union International community. **ABN** 74 009 669 569
BRISBANE OFFICE 126 Barry Pde, Fortitude Valley **POSTAL** PO Box 1167, Eagle Farm QLD 4009 **ACN** 009 669 569 **RTO** 30548

suqld.org.au





WHY CHOOSE THIS COURSE?

Scripture Union Queensland started providing formal training for youth and ministry workers in 1987, and for many years the course program had been known as YMIS (Youth Ministry Internship Scheme).

Over the past 30 years we have gained a solid reputation for providing an up-to-date training experience for those working with children and young people, or those keen to enter this exciting industry.

Today, Scripture Union Queensland delivers nationally recognised training in chaplaincy, pastoral care and youth work. Our programs have been developed in line with industry standards, with a particular focus on developing a Christian framework for the practice of youth and childrens' work in community, school or church contexts.

These programs are more than a qualification; they are also an opportunity to engage in a journey of personal and spiritual development.

Scripture Union Queensland is an RTO (Registered Training Organisation 30548), which is a training provider registered by ASQA (Australian Skills Quality Authority) to deliver VET (Vocational Education and Training) qualifications.

Our Certificate IV in Chaplaincy and Pastoral Care (CHC42315) is a nationally recognised qualification from the Community Services Training Package (CHC).

The focus of this VET qualification is to develop the skills and knowledge of students, with a focus on competence, to ensure they are equipped to work with children and young people in a range of workplaces.

Scripture Union Queensland continues to work alongside industry to improve and develop our programs. We are passionate about equipping our students with the skills and experience they need to have a positive impact in the community through supporting children and young people, their families, and working alongside other community services and organisations.

Cert IV in Chaplaincy and Pastoral Care CHC42315

**9 Months, Full-Time
or
18 Months, Part-Time**



The Certificate IV in Chaplaincy and Pastoral Care (CHC42315) is aimed at equipping people to become autonomous youth and childrens' workers. This training aims to equip both those new to the industry, and to sharpen the skills and knowledge of existing practitioners.

Our professional trainers will guide and mentor students through the foundations, frameworks, skills and principles of youth and childrens' work, and set the challenge to put this knowledge into practise in a real work setting.

Our students graduate with a broad understanding of issues related to youth and childrens' work across a range of contexts.

The Certificate IV in Chaplaincy and Pastoral Care (CHC42315) is delivered through a combination of online, face-to-face if possible (depending on COVID) and workplace experiences.

The program will be offered on the 1st of each month, commencing in February with the last intake being 1st November. The qualification consists of 13 units of competency.



HOW THE COURSE WORKS

To ensure a holistic approach to training, the units of competency in the Certificate IV in Chaplaincy and Pastoral Care (CHC42315) has been organised into themed 'blocks' focussing on a specific area of practice.

Each term students will complete an integrated block of training.

Each block involves four aspects of training and assessment: Face-to-Face Intensives, Weekly Training Activities, Workplace Experience, and Assessment Tasks.

Face-to-Face and Online Intensives

Students are required to attend two 2-day and 1 x 3 day Intensives in Brisbane and online. These training experiences are a compulsory requirement of the course.

During an intensive, students can expect to spend time learning in interactive workshops, participating in small groups with their trainer, exploring content presented in lectures, working with other students to practice their skills, and mixing with other students and the training staff during breaks and social activities.

Students need to make their own arrangements to attend these intensives, including any travel, accommodation and catering needs.

Weekly Training Activities

All students engage with a range of weekly training materials primarily through an online learning system (YMIS Online). This may include readings, videos, podcasts, interactive online activities, and lecture materials.

Students are essentially self-directed in the completion of their training, but will receive regular guidance and support from their trainer.

Regional and interstate students are encouraged to connect regularly with their trainers and network with other students in their area for support and encouragement.

Brisbane-based students have the option to attend weekly

half day sessions at the Brisbane campus for each of the allocated weeks of a block.

The sessions value active peer learning to explore key themes each week, and include field trips and assessment activities to build understanding and skills. Trainers are available to provide additional support and assistance to students.

Workplace Experience

All students are expected to be employed in a youth or children's work related role, or undertake a Work Placement in a relevant context. In each block, students will need to complete some assessment that relates to their workplace or placement. This might include tasks such as asking questions of their Placement Supervisor or Line Manager, reading organisational policy and procedure, interacting with children and/or young people or running small group sessions. These expectations are clearly explained at the start of each block.

This aspect of the course is a crucial learning experience, where information and strategies from the training can be extended into application in a practical setting.

The suitability of a work role or the need for a Work Placement will be identified during the pre-enrolment consultation.

Assessment Tasks

Each block comprises a range of assessment tasks that provide the student with the opportunity to demonstrate competence in youth and children's work skills and knowledge. Tasks may include practical demonstration (such as role plays or tasks in the workplace), group discussions, case studies, research activities, and reflections on practical tasks and policy development.



ENROLMENT REQUIREMENTS

Pre-Enrolment Consultation

Scripture Union Queensland takes pride in providing quality training that both meets the individual needs of students and also ensures that students meet the requirements of the course.

Students who apply for the Certificate IV in Chaplaincy and Pastoral Care (CHC42315) will participate in a pre-enrolment consultation with a member of the training team prior to formal enrolment in the program.

This process helps to identify individual learning needs and pathways, and to clarify course requirements and expectations. This consultation may be conducted in person, or over the phone, and will vary depending on each student's individual situation and needs.

There are some elements that need to be given particular consideration and these are outlined below.

Full-time & Part-time Enrolment

Our qualifications have been designed to maximise flexibility for Brisbane, regional and interstate students.

The Certificate IV in Chaplaincy and Pastoral Care (CHC42315) is run as a full-time and part-time program, and requires students to ensure they have a minimum of 20 hours a week (full-

time) or 10-12 hours a week (part-time) available to engage with and complete the training requirements, with workplace experiences in addition to this. Time is allocated to weekly learning activities, assessment preparation and further training experiences.

Attendance at the face-to-face and online intensives is a requirement of enrolment. A course calendar will be issued during the enrolment process.

Workplace Context or Work Placement

To maximise the effectiveness of the qualification and its content some aspects will be contextualised to the workplace and, as such, requires access to an appropriate workplace. If a student is already working in a youth or children's work related role this may provide the appropriate context for workplace related tasks.

For students not currently working in such a role, training staff will arrange a Work Placement. This will ensure a suitable work environment where they can undertake practical experiences, and build skills in working with children and young people under the supervision of an employed, qualified and experienced worker.

Students who participate in a Work Placement are required to complete a specified number of hours in a placement for each block. For most students this will equate to

one day of placement experience each week in addition to weekly training activities, negotiated with the Placement Supervisor.

Options for placement will be discussed with students during the pre-enrolment consultation.

Working with Children Check (Blue Card)

All Queensland students enrolled in the Certificate IV in Chaplaincy and Pastoral Care (CHC42315) are required to hold a current Working with Children Check (Blue Card) or notification of exemption. For more information about Queensland Blue Card Services please visit bluecard.qld.gov.au.

Interstate students will need to provide relevant suitability details issued by their own State Government.

Internet Access and Online Components

Students must arrange, at their own expense, reliable access to a computer with internet connection to successfully engage with the course.

YMIS Online uses a range of learning materials, including videos, documents, podcasts and screencasts that are best accessed through a broadband quality connection.



RECOGNITION & PATHWAYS

Credit Transfer and Recognition of Prior Learning

Students are encouraged to apply for Credit Transfer (CT) and/or Recognition of Prior Learning (RPL) if they have completed the same units as those offered in the qualification, have completed equivalent study or have experience in a relevant field.

CT may be awarded to students who have completed exactly the same units as those offered in the Certificate IV in Chaplaincy and Pastoral Care (CHC42315) through previous training. RPL may be awarded to students who have proved through appropriate documentary evidence, written statements or other evidence that they have met the required assessment criteria for units through previous study and/or experience in a relevant field.

Students will be asked to provide copies of transcripts and academic records as evidence that competency in the unit/s have been achieved. Application for CT/ RPL forms must also be completed and submitted for processing.

Students applying for CT or RPL must formally enrol in the qualification and pay the compulsory, non-refundable deposit and tuition fees as advised.

Once the CT/RPL process is completed a revised fee for the qualification will be calculated based on the outcome of the CT/RPL process.

There is a one-off application fee of \$70 regardless of the number of units of CT or RPL being applied for, and tuition fees for those units will be reduced from the total program fees.

There is no cost for CT units. The standard cost of RPL is 70% of the full tuition fee for each unit awarded.

Pathways

The Certificate IV in Chaplaincy and Pastoral Care (CHC42315) aims to provide students with access and exposure to a range of

youth and childrens' work models and experiences that may assist them in pathway decisions.

Potential career pathways with this qualification may include: chaplaincy; residential youth or childrens' work; church youth or childrens' work; or community youth or childrens' work. In each of these cases other relevant role requirements will be considered which may include experience, other qualifications, suitability to the specific role or context.

Common education pathways for graduates could include further study in: psychology, counselling, social work, teaching or theological studies.

Higher Education programs may give credit for this qualification and we encourage students to investigate these options should they be interested in further study.



COURSE FEES & ADMINISTRATION

CERTIFICATE IV IN CHAPLAINCY AND PASTORAL CARE CHC42315 (9 & 18 Months)

\$3190

Tuition fees are paid incrementally over the duration of study (\$390 per month for full time or \$195 per month for part time) after an initial \$460 non-refundable deposit.

An individual student's costs associated with travel, accommodation and catering for face-to-face Intensives are not included in course fees. Students must make these arrangements and pay for these themselves.

We do not offer advice regarding tuition fees and tax.

We recommend all students seek professional advice before claiming any study-related expenses as a tax exemption.

Our Certificate IV in Chaplaincy and Pastoral Care (CHC42315) qualification is a fee for service program and all students are ultimately responsible for their own fee payment.

Need more information?
visit training.suqld.org.au/apply

If you have any questions please contact us:
T 1300 4SU QLD (1300 478 753) E training@suqld.org.au